

Larry Hubbard & Associates Larry's Certified Internal Auditor (CIA) Exam Review Course - Gleim



Course Description and Objective

This intensive, five-day course prepares accountants and other professionals to pass the Institute of Internal Auditor's Certified Internal Auditor (CIA) examination. The course uses the long-trusted Gleim CIA Study Guides as the base material, and offers a disciplined study approach and classroom learning that cover all the Modules of the Exam.

The process begins with a self-assessment, prior to formal class-room training, of each candidate's level of internal auditing knowledge. After that, candidates read printed workbook materials for each module to reinforce their knowledge. Then, in intensive days just before the Exam, classroom discussions review material from all the modules. Day 1 provides an overview of the knowledge required for all the modules of the Exam and strategies for passing the Exam, and Days 2-5 focus on Modules 1, 2, 3 and 4 in depth using the Gleim Study Guide for each module. Outside of the classroom process candidates can also complete the section-specific tests and post-test for each module. The Gleim Study Guides for Modules 1, 2, 3 and 4 are required material for this course, and can be purchased separately from Gleim or may be arranged centrally before the course begins.

Intended Audience

The course is designed for all candidates about to take Modules 1, 2, 3 and 4 of the CIA exam. Candidates taking individual modules of the exam, instead of the whole exam, can attend Day 1 of the course, and then attend only the sessions relating to the module being tested. More information, including detailed knowledge requirements for the Exam, is on The IIA's website, at www.theiia.org/certification. While there are no other prerequisites for this course, this is only a review course, and candidates will not pass the exam without having a background or training in internal auditing.

High-level Review Course Outline

Before the Course:

Self-assessment of Internal Auditing Knowledge Level
Assigned reading from Gleim Parts 1-4

Course Days:

Day 1 – Overview of Internal Auditing and Parts 1-4 of Exam
Day 2 - Part 1 - The Internal Audit Activity's Role in Governance, Risk, and Control
Day 3 - Part 2 - Conducting the Internal Audit Engagement
Day 4 - Part 3 - Business Analysis and Information Technology
Day 5 - Part 4 - Business Management Skills

After the Course:

Pass Parts 1, 2, 3 and 4 of the CIA Exam



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Pre-requisites

You should be registered, or planning to register, for the CIA exam before taking this course. You should also have met the education and other requirements established by The IIA at www.theiia.org/certification/certified-internal-auditor/cia-eligibility-requirements/.

Course Leader

Larry Hubbard is a professional trainer and consultant with a broad background in accounting, auditing, and finance. Prior to founding Larry Hubbard & Associates, Larry's work experience included Mobil Corporation and Ernst & Young. Larry frequently conducts audit training, performs quality assurance reviews for internal audit departments, and was a subject matter expert during development of the IIA's own CIA Learning System™. Larry also received the *Honorable Mention* designation for passing the CIA exam. More information is at: www.LHubbard.com.

Administration

The program level is basic. The delivery method is Group-Live and 40 CPE hours in the Auditing field of study are available. Additionally, new CIAs are awarded a varying number of CPE credit hours for passing the exam.

Larry Hubbard & Associates is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be addressed to the National Registry of CPE Sponsors, 150 Fourth Avenue North, Suite 700, Nashville, TN, 37219-2417. Website: www.nasba.org

For information regarding administrative policies or concerns, complaints or comments, email Larry@LHubbard.com.

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Detailed Course Outline

Day 1

- Introduction to Review Course
- Strategies for Passing the Exam
- Review of Core Concepts and Study Unit Summaries for Parts 1, 2, 3
- Test Questions Practice for Parts 1, 2, 3
- Action Planning for Days 2 and 3
- Summary of Day 1

Day 2

- Review of Study Outline for Part 1 – IA Role in Governance, Risk and Control
- Practice With Test Questions for Part 1
- Review of Study Outline for Part 2 – Conducting the IA Engagement
- Summary of Day 2

Day 3

- Practice With Test Questions for Part 2
- Review of Study Outline for Part 3 – Business Analysis and IT
- Practice With Test Questions for Part 3
- Review of Strategies for Passing the Exam
- Summary of Review Course and Final Advice

This course is designed for one purpose – to Pass the ACCA Challenge Exam for Parts 1, 2, 3 of the CIA Exam. The material is Gleim's CIA Review Twelfth Edition, and each participant must have a copy of all three Gleim study books each day of the course. There are no training case studies or involved exercises – the primary focus is correctly answering CIA exam questions in the Gleim books.